

**TOWN OF SMALL POINT-ADAMS COVE
COUNCIL MEETING MINUTES
April 14th, 2026**

1. Call To Order & Roll Call

Call to order on April 14th @ 6:30 PM

Attendance – Curtis Delaney, Mark Ploughman, Paul Adams & Annalea Pudan-Sporule

Town residents were present

2. Approval of Minutes from March 10th

Motion 2026 – 035 to approve Mar. 10th, 2026, minutes made by Councilor Paul Adams, seconded by Mayor Curtis Delaney.

All in Favour

3. Resident's Concerns – NA

4. Committee Reports

- They are developing a calendar of activities for the next few months.
- They are seeking grant and funding opportunities for future events.
- They are organizing a multiculturalism event with the Carbonear community.
- They applied for several grant opportunities but haven't heard back yet.

5. Business from Previous Meetings

a) Town Plan – met with Anna Myers

- Reviewing current regulations and town plan to provide updates

b) Salem/Ronnie Johnson Centre Rental Fees

- Coordination between Salem/ Ronnie Centre is still underway

c) Pending Tax Sales - Legal information has been received and needs review in a closed meeting.

d) Green Space

- The project is ongoing, with discussions on options and grant opportunities
- Schematics plan is being developed.
- Tract is assisting with the Envirofest grant.
- Seeking approval for \$2,500 of work with Jason (excavator) to prepare the site before June. -approved
- The work will include restoring the road and creating a parking space.
- Application to be submitted for Environmental Permit – Application for Alter Body of water

Motion 2026 – 0236 to approve application to alter body of water made by Councilor Paul Adams and seconded by Mayor Curtis Delaney.

All in Favor – Motion Adopted

e) Food Pantry

- The Lions Club wants to donate a freezer and shelving to the food pantry.
- Curtis to research the regulations to avoid liability.

6. New Business

1. Social Rec.

- Multicultural Grant of \$500 was received

2. Fire Smart Grant

- Received grant Funds

3. Red Cross Grant

- Revision applied to add additional payroll burden.
- Still pending.

• AED Grant

- Applied through the Advantage Program

• Civic numbering by-law

- Signed By Mayor and Town Clerk

- Requires houses to have numbers, easier for 911 assistance

Motion 2026 – 037 to approve civic numbering by law made by Mayor Curtis Delaney and seconded by Councilor Paul Adams.

All in Favor – Motion Adopted

6. 26-27 Fire Protection Grants

- Two applications were submitted

Motion 2026 – 038/039 to approve application submitted for 26-27 fire protection Grants, Made by Mayor Curtis Delaney Second by Councilor Susan Rose

All in Favour - Motion Adopted.

7. Broad Cove Green Space Naming contest

- A naming and sign design contest for the new Broad Cove green space is proposed.
- Prize of \$300 in gift cards from local stores
- The Melvin Burden ball field will remain within the park.
- The recovery team will create a poster for social media.
- Details of the green space include the beach, river, trail, and pond.
- A concept drawing of green space is expected next month.

Motion 2026 – 040 to proceed with naming contest of green space made by Councilor Paul Adams and seconded by Mayor Curtis Delaney

All in Favour - Motion Adopted.

8. NL Power Enviro Fest Grant

- Motion for submission for grant

Motion 2026 – 041 to approve application NL Power Enviro Fest Grants Made by Councilor Paul Adams and seconded by Mayor Curtis Delaney

All in Favour - Motion Adopted.

9. Feasibility Study Response

- A feasibility study was requested by the provincial government.

- The government responded that they will not proceed with anything without the other communities.
- A meeting is scheduled to discuss incorporation.

10. Audit

- On going will hear back in a week or two

11. SAG- Comptroller

- Applied for extension

**Motion 2026 – 042 to Submit to a SAG Application for comptroller Made by Mayor Curtis Delaney and seconded by Councilor Paul Adams
All in Favour - Motion Adopted**

12. Website Hosting Services Transfer

- KCD web services will be managing the website
- Current hosting services are with Papa and will be transferred to KCD.
- Need approval to move over to KCD

Motion 2026 – 043 to transfer hosting services to KCD made by Councilor Paul Adams, seconded by Mayor Curtis Delaney All in Favour - Motion Adopted

All in Favour – Motion adopted

13. Maintenance – New Generator

- Preapproved budget up to \$1000
- Quote from Avalon Ind. for \$750 plus taxes

Motion 2026 – 044 to purchase a new generator for maintenance made by Mayor Curtis Delaney and seconded by Councilor Paul Adams.

All in Favour - Motion Adopted

14. Request for Salem Fee waived for fundraising

- Fee will be waived for the building. The building must be cleaned after event

15. Canada Summer Jobs

- Approved for 2 students

- Posts will be made through social media/ websites

16. Fire Truck Purchased

- Fire department received a new used truck.
- Hold a 1000-liter tank, primarily for brush fires.
- Insurance policy done.

17. CFNL Donation Acceptance

- A new MOU with CFNL is being developed for the town.
- There's an opportunity for donations towards recreation and remediation through CFNL.
- Aimed towards the environment, remediation, and public areas.
- Going through CFNL simplifies the process of accepting donations.

Motion 2026 – 045 to approve CFNL Acceptance of donation, made by Councilor Paul Adams seconded by Mayor Curtis Delaney.

All in Favour - Motion Adopted

18. Engage NL Municipal infrastructure Questioner

- Completed by councilor Paul Adams

19. 911 Mapping

- The 911 mapping project is complete
- A GIS file will be provided, which needs to be sent to SEM for uploading.
 - This will allow people to see where every house is and its civic number on the online town map
- The enhanced 911 service may take up to two years to be implemented

20. Truck tires and rims

- Postponed until September

21. Backhoe Rims Quote

- A quote was received for backhoe rims, with a two-week delivery time.

22. Western Petroleum – Sulphur Content

- Another diesel fuel sample is required.
- Information on the cost to fix the issue caused by high sulfur was sent to the supplier.
- There is a possibility of recovering some of the costs.
- The supplier is investigating, but no one else has had complaints.

23. Water Disconnections Notices

- will be sent out to those who haven't paid for 2025 and previous balances
- The deadline date is May 29th, 2026

Motion 2026 – 046 to approved water disconnection letter mailed, made by Councilor Paul Adams seconded by Mayor Curtis Delaney.

All in Favour - Motion Adopted

- **Broad Cove Remediation**

- Application sent
- Butts Trucking will be doing the work

- **Credit Facility Agreement**

- an annual agreement to agree to lines of credit loans.
- Nothing new or changed limits.

7. Financial Report

-Payables are up to date

Motion 2026- 047 Made to adjourned meeting at 8:00 PM by Curtis Delaney, Seconded by Mark Ploughman

All in Favour - Motion Adopted

8. Adjournment

Meeting adjourned at 8:00 pm April 14th, 2026
Motion 2026- 047 Made to adjourned meeting at 8:00 PM by Curtis
Delaney, Seconded by Mark Ploughman
All in Favour - Motion Adopted

Minutes Submitted by – Nicki Traverse, Town Clerk 
Minutes Approved by - 

Next Meeting MAY 12th, 2026