

**TOWN OF SMALL POINT-ADAMS COVE  
COUNCIL MEETING MINUTES  
MAY 6<sup>TH</sup>, 2025**

**1. Call To Order & Roll Call**

Call to order 6th May 2025 @ 2:00 PM  
Attendance - Paul Adams, Frank Reynolds & Susan Rose  
Town residents

***Motion 2025-025 To accept Change order for Reynolds Well in the Town of Small Point-Adam's Cove.***

***Motion By: Councillor Paul Adams  
Seconded by: Susan Rose***

***All in Favour – Motion accepted***

**2. Approval of Minutes from 8th April 2025**

***Minutes Approved***

***Motion 2025- 026 Made by Paul Adams, Seconded by Frank Reynolds***

***All in Favour - Motion Adopted***

**3. Residents Concerns**

None

**4. Business from Previous meetings**

1. Letter to Resident - Yard issue - CLOSED
2. Overdue Accounts sent to Legal - Not discussed
3. New Hires - CLOSED
4. Salem Rental Fees - deferred to next meeting
5. Fire Department - Meeting - contact made meeting to schedule
6. Municipal Plan - Public meeting was held 17 April 2025, work continues on the project
7. Community Garden / Compost - Bins received - Plan to be implemented

8. By-Laws & Policy - New Legislation requirements - Ongoing - post made to look for interested parties to form a committee

## **5. Committee Reports**

1. All committees are required to submit a Terms of Reference - currently awaiting past committees - Recreation & Police Advisory

## **6. New Business**

1. First Aid for Maintenance Foreman - Town will provide a standard first aid course for Maintenance Foremen - course to be booked

***Motion 2025- 027 Made by Paul Adams, Seconded by Susan Rose***

***All in Favour - Motion Adopted***

2. Depot Metal Bin - Move from current provider to Newco Metals where a return will be had on metals recycling

***Motion 2025- 028 Made by Paul Adams, Seconded by Frank Reynolds***

***All in Favour - Motion Adopted***

3. Clean Up Order - 414 Main Road - A clean up order to be issued for the property as there is extensive personal property that has been removed from the house and piled in the yard, there has also been public complaints on the issue

***Motion 2025- 029 Made by Paul Adams, Seconded by Susan Rose***

***All in Favour - Motion Adopted***

4. Small Point Playground, consider Moving into the area of Broad Cove Brook, Ball Field

Item deferred as many residents attended and voiced concerns over the issue, council will reconsider

5. Email Address for Second Maintenance Foreman - Create a new Email address and. an internal group for Maintenance to improved communication

**Motion 2025- 030 Made by Paul Adams, Seconded by Frank Reynolds**  
**All in Favour - Motion Adopted**

6. Septic Approval - Crown Lands Application - issue letter from Town

**Motion 2025- 031 Made by Paul Adams, Seconded by Frank Reynolds**  
**All in Favour - Motion Adopted**

7. Town Clerk Position - Revisit Applicants and interview before re-posting the Job Opening

**Motion 2025- 032 Made by Paul Adams, Seconded by Susan Rose**  
**All in Favour - Motion Adopted**

8. Defer Final Tax payments to 30th June 2025, due to no town clerk in office at the time


**Motion 2025- 033 Made by Paul Adams, Seconded by Frank Reynolds**  
**All in Favour - Motion Adopted**

## **7. Financial Report**

All bills are being paid

## **8. Adjournment**

**Motion 2025- 034 Made to adjourn meeting at 2:10 PM by Paul Adams, Seconded by Susan Rose**  
**All in Favour - Motion Adopted**

Minutes Submitted by - Paul Adams, Councillor  
Minutes Approved by - 

Next Meeting 13th May 2025

