

TOWN OF SMALL POINT-ADAM'S COVE
COUNCIL MEETING MINUTES

November 21, 2023

1. CALL TO ORDER AND ROLL CALL

Deputy Mayor Katherine Burgess called to order the meeting of the Town of Small Point-Adam's Cove at 6:30 p.m. on November 21, 2023. The following persons were present: Deputy Mayor Katherine Burgess, Councillor Susan Rose and Councillor Curtis Delaney. The following persons were absent: Mayor Brandon King and Councillor Paul Adams.

2. APPROVAL OF MINUTES FROM MEETING OF October 17, 2023.

Minutes were reviewed and approved.

Motion 2023-143 made by Deputy Mayor Katherine Burgee to approve October 17th meeting minutes.

Seconded by Councillor Susan Rose.

All in favour – motion is adopted

3. Resident's concerns

1) Donation of profits from the John Prine Concert made to the Recreation Committee for Breakfast with Santa.

2) Resident requested a memorial bench to be placed at the winch house in Mulley's Cove for Michelle Baker. Council to see if location is appropriate.

3) Recreation Committee member requested Council look at getting rid of larger pool table.

4. Committee Reports

1) Economic Development

2) Infrastructure

3) Recreation/Social – requested reimbursement of funds spent (\$2,645.35) for liquor license applications.

Motion 2023-144 made by Deputy Mayor Katherine Burgee to reimburse Recreation Committee \$2,645.25 for expenses related to liquor license.

Seconded by Councillor Curtis Delaney.

All in favour – motion is adopted

Motion 2023-145 made by Deputy Mayor Katherine Burgee to post notice regarding the liquor license.

Seconded by Councillor Curtis Delaney.

All in favour – motion is adopted

4) Police Advisory Committee

4) Heritage

5. BUSINESS FROM PREVIOUS MEETINGS:

1) Liquor License

Motion 2023-146 made by Deputy Mayor Katherine Burgee to rescind motion 2023-062 which granted approval to the recreation committee to seek a liquor license for the Salem Community Hall.

Seconded by Councillor Curtis Delaney.

All in favour – motion is adopted

2) Rules of Procedure amendment

Motion 2023-147 made by Deputy Katherine Burgess that Rule 52 of the Rules of Procedure be amended as follows:

Committees Chair~~man~~

52. When council appoints a committee, it shall also appoint one of its members to be chair of that committee or, at council's discretion, another member of the committee.

Seconded by Councillor Curtis Delaney.

All in favour – motion is adopted

6. OTHER BUSINESS:

1) Department of Transportation requested to be able to store supplies at Town Depot

Motion 2023-148 made by Deputy Mayor Katherine Burgess to grant permission for Department of Transportation to store supplies in Town yard.

Seconded by Councillor Susan Rose.

All in favour – motion is adopted

2) Waste Yard Saturday schedule for 2023

Motion 2023-149 made by Deputy Mayor Katherine Burgess to have the yard open to residents every second Saturday for June, July and August in 2024.

Seconded by Councillor Susan Rose.

All in favour – motion is adopted

3) Salem rental fee for town resident requests

Motion 2023-150 made by Deputy Mayor Katherine Burgess to waive fee for residents who request rental of Salem for funerals. Damage deposit still required.

Seconded by Councillor Curtise Delaney.

All in favour – motion is adopted

4) Maintenance Highway enforcement ticket

Motion 2023-151 made by Deputy Mayor Katherine Burgess to pay \$156 fine for cargo not being properly secured.

Seconded by Councillor Curtis Delaney.

All in favour – motion is adopted

5) Town Clerk position

Motion 2023-152 made by Deputy Mayor Katherine Burgess to offer Beverley Reynolds a term contract for the position of Town Clerk from November 22, 2023 – March 31, 2024.

Seconded by Seconded by Curtis Delaney.

All in favour – motion is adopted

7. Financial Report

Motion 2023-153 made by Deputy Mayor Katherine Burgess to pay certain bill and rest when funds are available.

Seconded by Councillor Curtis Delaney.

All in favour – motion is adopted

Motion 2023-154 made by Deputy Mayor Katherine Burgess to transfer \$15,000 from Line of Credit to bank account.

Seconded by Councillor Curtis Delaney.

All in favour – motion is adopted

Deputy Mayor Katherine Burgess put in notice that she will be resigning from Council Wednesday, November 23, 2023.

6. ADJOURNMENT at 9:00 pm

Motion 2023-552 to adjourn meeting made by Deputy Mayor Katherine Burgess.

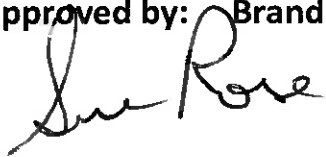
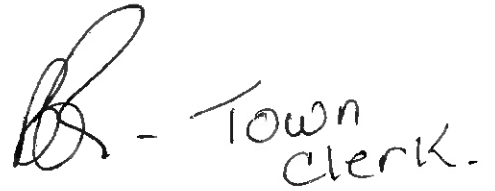
Seconded by Councillor Curtis Delaney

All in Favour – motion is adopted

Next Meeting----December 19, 2023 at 6:30p.m.

Minutes submitted by: Susan Kelleher, Town Clerk

Minutes approved by: Brandon King, Mayor

A handwritten signature in black ink, appearing to read "Susan Kelleher".A handwritten signature in black ink, followed by the text "- Town Clerk." written in a cursive style.