

## TOWN OF SMALL POINT-ADAM'S COVE

### COUNCIL MEETING MINUTES

JULY 5, 2023

#### 1. CALL TO ORDER AND ROLL CALL

Mayor Brandon King called to order the meeting of the Town of Small Point-Adam's Cove at 2:05 p.m. on July 5, 2023. The following persons were present: Mayor Brandon King, Deputy Mayor Katherine Burgess, Councillor Paul Adams and Councillor Susan Rose. The following person was absent: Councillor Trevor Priddle.

#### 2. OTHER BUSINESS:

1) Burden's Road Parking – letters to be issued to all residents on Burden's Road regarding parking.

2) Resident dispute over water drainage

***Motion 2023-069 made by Mayor Brandon King to take a position and issue a statement regarding Burden's Road Residents Dispute over Water Drainage***

***Regarding a complaint from a resident on 8 Burden's Road about water drainage from a culvert from a 10 Burden's Road, Council considers that the drainage was pre-existing to the purchase of the property and there were no known previous issues or complaints regarding excess water collecting in the area in question.***

***The area on the opposite side of the road of the houses is known to be excessively wet and drainage is believed to be existing at the end of this road since its construction. The extension of the drainage that was constructed more recently, while it relocated the outflow, would not change the flow direction and drainage issue which exists on resident's property.***

***The new home owner could possibly install appropriate drainage through their property to mitigate water issues that may exist on the property.***

***Any infilling of the area in way of the water flow that may negatively affect the area will require further drainage infrastructure and approval if requested.***

***Currently, with regard to the issue of water drainage from this culvert issue, as it exists now, there will be no further consideration by the Council.***

***Seconded by Councillor Paul Adams.***

***All in favour – motion is adopted***

***Motion 2023-070 made by Mayor Brandon King to go in camera at 2:33 pm.***

***Seconded by Councillor Paul Adams.***

***All in favour – motion is adopted.***

***Motion 2023-071 made by Mayor Brandon King to go out of camera at 2:37 pm.***

***Seconded by Councillor Paul Adams.***

***All in favour – motion is adopted.***

**3) Permit application**

***Motion 2023-072 made by Councillor Paul Adams to grant permit with following conditions***

***Where approval is granted, it is conditional on the obligation to meet the Town regulations and related documents. Town regulations and Town amendments can be found on the Town's website at [www.smallpoint-adamscove.ca](http://www.smallpoint-adamscove.ca).***

***The numbers below refer to the numbers shown on the permit application and attached documents or drawings.***

- 1. Addition of front porch – has been deferred to the Town’s Heritage Committee.**
- 2. Sill repair – have been approved.**
- 3. Replacement of the fence in front of the house (facing the road) – has been approved to be replaced where it was originally situated, and no closer to the road. It can be built closer to the residence if you prefer. We take note that if the fence is replaced where it was originally situated, there will not be enough space for parking by the fence as the vehicle would encroach on the road.**
- 4. Deck to be built on the back of the house – has been approved. As a reminder, the deck needs to be at least 2 meters from your property line, and comply with Town regulations.**
- 5. Enclosed deck – more detailed information is required before Council can review. More information to be requested including the proposed enclosed deck location on a survey copy and materials to be used including roofing.**
- 6. Addition to residence – more detailed information is required before Council can review. The proposed addition needs to be clearly marked on a survey copy including measurements.**
- 7. This request is confusing and may be related to number 4 – This is denied at this time because it appears to cover the same area as noted in item 4 above.**
- 8. Moving location of deck – have been denied.**
- 9. Root Cellar Deck – has been approved.**

**A new permit will be required for any of the above items that have not been approved. Any structures must be clearly detailed on a survey and refer to the permit application for all other information required. Again, all permits must comply with the development regulations which are on the Town website: [smallpoint-adamscove.ca](http://smallpoint-adamscove.ca)**

**Seconded by Mayor Brandon King**

***All in favour – motion is adopted***

4) Permit to extend drain pipe and cover with fill

***Motion 2023-073 to approve permit to extend drain pipe and cover with fill made by Councillor Paul Adams.***

***Seconded by Councillor Susan Rose.***

***All in favour – motion is adopted***

5) Tax Recovery Plan

***Motion 2023-074 to approve 2023 Tax Recovery Plan made by Councillor Paul Adams.***

***Seconded by Deputy Mayor Katherine Burgess***

***All in favour – motion is adopted***

6) Recreation Committee

***Motion 2023-075 to move Bryanna Hogan to member at large of the Recreation Committee made by Deputy Mayor Katherine Burgess.***

***Seconded by Councillor Paul Adams.***

***All in favour – motion is adopted***

7) Student Schedule discussed

8) Dump truck – Simms estimate of \$3200.00 + labour + tax to fix turbo

***Motion 2023-076 to have Simms Garage make necessary repairs to the dump truck made by Councillor Paul Adams.***

***Seconded by Deputy Mayor Katherine Burgess.***

***All in favour – motion is adopted***

9) Pickup truck repairs

***Motion 2023-077 to approve up to \$2000.00 for pickup truck repairs made by Deputy Mayor Katherine Burgess.***

***Seconded by Mayor Brandon King.***

***All in favour – motion is adopted***

10) Job Creation Program and Community Enhancement Employment Program – possible projects discussed.

11) Request from Recreation Committee for Salem rental fee to be waived for events on Tuesday and Thursday evenings.

***Motion 2023-078 to not waive Salem rental fee made by Councillor Paul Adams.***

***Seconded by Mayor Brandon King.***

***All in favour – motion is adopted***

## **6. ADJOURNMENT**

***Motion 2023-079 to adjourn meeting made by Mayor Brandon King.***

***Seconded by Councillor Paul Adams***

***All in favour – motion is adopted***

**Next Meeting----July 18, 2023 at 6:30p.m.**

**Minutes submitted by: Susan Kelleher, Town Clerk**



**Minutes approved by: Brandon King, Mayor**

