

**TOWN OF SMALL POINT-ADAM'S COVE**  
**COUNCIL MEETING MINUTES**

December 20, 2022

**1. CALL TO ORDER AND ROLL CALL**

Mayor Brandon King called to order the meeting of the Town of Small Point-Adam's Cove at 6:30 p.m. on December 20, 2022. The following persons were present: Mayor Brandon King, Councillor Trevor Priddle, Councillor Paul Adams and Councillor Susan Rose joined late. The following persons were absent: Deputy Mayor Katherine Burgess.

**2. APPROVAL OF MINUTES FROM MEETING OF November 9, 2022 and November 22, 2022**

Minutes were reviewed and approved.

*Motion 2022-132 made by Mayor Brandon King to approve minutes*

*Seconded by Councillor Paul Adams.*

*All in favour – motion is adopted*

**3. Resident's concerns**

1) Water usage continues to be monitored and should have enough information in the spring as to if adding new properties is feasible.

*Motion 2022-133 to create and maintain a list of people who are interested in being hooked up to the town water supply made by Mayor Brandon King.*

*Seconded by Councillor Trevor Priddle*

*All in Favour – motion is adopted*

Councillor Susan Rose joined meeting.

2) Mayor Brandon King to draft letter to resident regarding recreation.

**4. Committee Reports**

1) Economic Development

- 2) Infrastructure
- 3) Recreation
- 4) Police Advisory Committee
- 5) Heritage
- 6) Jubilee Celebration

## **5. BUSINESS FROM PREVIOUS MEETINGS:**

- 1) NL Power Pole lights – Contact about switching to LED

## **6. OTHER BUSINESS:**

- 1) Loan consolidation

***Motion 2022-131 to borrow from Scotia Bank for loan consolidation of three current loans (Fire Hall, Pickup Truck, Water Wells). The loan consolidation total is \$143,490 with a 5-year term, 5-year amortization. The rate of interest at the time for budgetary purposes would be the Bank's Prime rate (currently 5.45%) + 1.5%. Monthly principal payments would be \$1,995.00 and the first monthly interest payment is estimated to be \$840.00 made by Councillor Paul Adams.***

***Seconded by Councillor Susan Rose***

***All in favour - motion is adopted.***

- 2) Town Plan Amendments – still in progress
- 3) Wildfire Community Preparedness Grant

***Motion 2022-134 to apply for the Wildfire Community Preparedness Grant made by Mayor Brandon King.***

***Seconded by Councillor Paul Adams***

***All in Favour – motion is adopted***

- 4) Traffic Calming Policy – push to January 2023.
- 5) Fees for 2023

***Motion 2022-135 to increase the following fees:***

***New Build - \$250.00***

***Tax Certificate - \$100.00***

***Compliance Letter - \$100.00***

***New Water Hook up minimum - \$500.00***

***Made by Mayor Brandon King***

***Seconded by Councillor Paul Adams***

***All in Favour – motion is adopted***

The following fees remain the same:

General repairs/maintenance - \$25.00

NSF Cheque - \$45.00

Interest on overdue accounts – 5%

Salem rental fees

Pavement cutting fee - \$250.00

***Motion 2022-136 to implement a water shut off/on fee of \$25.00 made by Mayor Brandon King.***

***Seconded by Councillor Paul Adams***

***Mayor Brandon King, Councillor Paul Adams and Councillor Susan Rose in favour***

***Councillor Trevor Priddle, opposed.***

***Motion is adopted***

6) Pilot project for biweekly garbage pickup

***Motion 2022-137 to implement a pilot project for biweekly garbage pickup from the middle of January to end of March 2023 made by Mayor Brandon King.***

***Seconded by Councillor Susan Rose***

***All in Favour – motion is adopted***

7) Waste yard open one day a month from May to September.

***Motion 2022-138 to have the waste yard open one day a month from May to September made by Mayor Brandon King.***

***Seconded by Councillor Paul Adams***

***All in Favour – motion is adopted***

8) Municipal Calendar to include website and new email address.

9) Dump Truck

***Motion 2022-139 to proceed with Dump Truck repairs made by Councillor Paul Adams.***

***Seconded by Mayor Brandon King***

***All in Favour – motion is adopted***

10) Temporary maintenance position – Mayor Brandon King to contact applicants.

11) Reviewed Budget to date.

12) Reviewed overdue property taxes.

13) Recreation Committee Criminal Record Check

***Motion 2022-140 to have all Recreation Committee Members complete Criminal Record checks and if volunteering with youth, Vulnerable Record checks made by Mayor Brandon King.***

***Seconded by Councillor Susan Rose***

***All in Favour – motion is adopted***

14) Water Consumption – still recording numbers and will look at again in spring.

15) PSD City Wide renewal

***Motion 2022-141 to renew PSD City Wide subscription when up for renewal made by Mayor Brandon King.***

***Seconded by Councillor Paul Adams***

***All in Favour – motion is adopted***

16) Canada Summer Job Applications – apply for 2 students for Town and 2 students for Recreation Committee.

17) FEF Grant – Mayor Brandon King to look into.

18) Payables 2023

***Motion 2022-142 to have Town Clerk pay bills under \$1000.00 if within budget for 2023 made by Councillor Paul Adams.***

***Seconded by Mayor Brandon King.***

***All in favour – motion is adopted***

## **7. Financial Report**

***Motion 2022-143 made by Mayor Brandon King to pay certain bills up to and rest when more funds are available.***

***Seconded by Councillor Paul Adams***

***All in favour – motion is adopted***

## **6. ADJOURNMENT at 9:00 pm**

***Motion 2022-144 to adjourn meeting made by Mayor Brandon King.***

***Seconded by Councillor Paul Adams***

***All in Favour – motion is adopted***

**Next Meeting----January 17, 2023 at 6:30p.m.**

**Minutes submitted by: Susan Kelleher, Town Clerk**

**Minutes approved by: Brandon King, Mayor**

