

TOWN OF SMALL POINT-ADAM'S COVE
COUNCIL MEETING MINUTES

September 8, 2022

1. CALL TO ORDER AND ROLL CALL

Mayor Brandon King called to order the meeting of the Town of Small Point-Adam's Cove at 6:30 p.m. on September 8, 2022. The following persons were present: Mayor Brandon King, Deputy Mayor Katherine Burgess and Councillor Paul Adams. The following persons were absent: Councillor Trevor Priddle. Councillor Susan Rose joined late.

2. APPROVAL OF MINUTES FROM MEETING OF July 20, 2022

Minutes were reviewed and approved.

Motion 2022-084 made by Mayor Brandon King to approve minutes

Seconded by Councillor Paul Adams.

All in favour – motion is adopted

3. Resident's concerns

1) Residents voiced concerns regarding speed bump removable. Council is reaching out to suppliers to acquire proper speed humps.

2) When Salem was rented the toilet would not stop running so renter took it upon himself to fix the issue – Town will reimburse \$27.73 for supplies.

3) Pothole on Seaview Crescent – has been fixed.

4) Unfinished shed on Seaview Crescent – no action to be taken as there is no safety concern.

5) Hogweed present in community – two landscaping companies are due to visit the community to investigate options.

6) Request to rent Salem – Deputy Katherine Burgess to communicate with Recreation Committee on fee.

7) Graffiti on cliff faces – at this time we do not have the resources to address this issue.

4. Committee Reports

1) Economic Development-

2) Infrastructure-

3) Recreation- Approved for \$15,000 Jumpstart Grant. In contact with several people about obtaining proper equipment.

4) Police Advisory Committee-

5) Heritage- Heritage NL will be visiting the Methodist graveyard on October 5, 2022.

6) Jubilee Celebration- Date set for September 24, 2022 but celebration needs to be adjusted due to the passing of Queen Elizabeth II.

5. OTHER BUSINESS:

1) Gussett's Cove Cemetery – Send letter with respect to work being done.

2) Speed bumps – Several suppliers have been contacted.

3) Disconnection of pole lights – defer to later date.

4) Tender 2022-003 – Salem Windows - no bids received. Post tender again in the fall.

5) Facebook page – Councillor Paul Adams to help Mayor Brandon King.

6) Track Zone (Town Plan) – look into having meeting regarding Town Plan amendments.

7) Garbage pickup – look into different option

8) Old Pickup Truck – post tender

9) Refinance options – still exploring options

10) Crown Lands application – Mayor Brandon King to draft response

*Councillor Susan Rose joined meeting.

11) Water Capacity – Councillor Paul Adams studying resident water usage and well capacities.

12) Winter Maintenance Preparation – new cutting edge needed, sander requires repair, truck repairs which are covered under warranty. Snow clearing plan required. Policy to be developed with respect to what roads get plowed first.

13) Garbage overuse and misuse – policy needed.

14) Code of Conduct

Motion 2022-085 made by Mayor Brandon King to adopt Policy – 004 Municipal Councillor Code of Conduct and Policy – 005 Municipal Official Code of Conduct.

Seconded by Councillor Susan Rose.

All in favour – motion is adopted

15) Policy 002 – Policy Creation

Motion 2022-086 made by Mayor Brandon King to adopt Policy 002 – policy creation.

Seconded by Deputy Mayor Katherine Burgess.

All in favour – motion is adopted

16) Policy 003 – Yard Waste

Motion 2022-087 made by Mayor Brandon King to adopt Policy 003 – Yard Waste.

Seconded by Councillor Paul Adams.

All in favour – motion is adopted

17) Public Consultation

Motion 2022-088 made by Mayor Brandon King to hold public meeting scheduled for September 12th, 7-9pm, as has been advertised since August 30th.

Seconded by Councillor Paul Adams.

All in favour – motion is adopted

18) Public wifi sign for exterior of building – look into options

19) Cove Road permit for new build – department of environment would need to be contacted by the resident as the location falls within a well head area.

20) Interview with CBC about the Water Report – Mayor Brandon King to contact and set up.

17) Financial Report –

Motion 2022-089 made by Councillor Paul Adams to pay certain bills up to \$5000.00 when funds available and rest when more funds are available.

Secoded by Mayor Brandon King.

All in favour – motion is adopted

6. ADJOURNMENT at 10:00 pm

Motion 2022-090 to adjourn meeting made by Mayor Brandon King.

Secoded by Deputy Mayor Katherine Burgess

All in Favour – motion is adopted

Next Meeting----October 13, 2022 at 6:30p.m.

Minutes submitted by: Susan Kelleher, Town Clerk



Minutes approved by: Brandon King, Mayor

